



1400 HERR STREET | 221 EAST MIFFLIN ST  
 HARRISBURG, PA 17103 | LANCASTER, PA 17602  
 (717)232-5901 | (717) 299-1312  
 fax: (717) 233-6308 | fax: (717) 393-5901

**CONSUMER NOTICE FOR TENANTS  
 THIS IS NOT A CONTRACT**

(Not to be used when licensee is sub-agent for the landlord, agent for the tenant or transaction licensee)  
 J. Gary Neff, D.B.A CITY LIMITS REALTY, hereby states that with respect to this property (describe property) \_\_\_\_\_, I am acting in the following capacity:

- Owner/Landlord of the property
- A direct employee of the Owner/Landlord
- An agent of the Owner/Landlord pursuant to a property management or exclusive leasing agreement.

I acknowledge that I have received this Notice: \_\_\_\_\_  
 (Consumer) (Date)

I certify that I have provided this Notice \_\_\_\_\_  
 (Consumer) (Date)  
 \_\_\_\_\_  
 (Licensee) (Date)

**RENTAL APPLICATION**

PROCESSING FEE PAID \$ \_\_\_\_\_

**APPLICANT INFORMATION**

Have you ever rented from City Limits before?  YES  NO If so, at what address? \_\_\_\_\_

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Date of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_

Spouse/Roommate \_\_\_\_\_ Phone # \_\_\_\_\_

Date of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_

Other Residents Relationship Date of Birth Social Security #

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total number of persons to occupy \_\_\_\_\_ Pets? \_\_\_\_\_

**RESIDENCE HISTORY BEGINNING WITH MOST CURRENT**

Current address and zip code \_\_\_\_\_ Rent \$ \_\_\_\_\_

Move in date \_\_\_\_\_ Reason for moving \_\_\_\_\_

Landlord's name \_\_\_\_\_ Phone \_\_\_\_\_

Previous address and zip code \_\_\_\_\_ Rent \$ \_\_\_\_\_

Landlord's name \_\_\_\_\_ Phone \_\_\_\_\_

How long did you live there? \_\_\_\_\_ Reason for moving \_\_\_\_\_

Previous address and zip code \_\_\_\_\_ Rent \$ \_\_\_\_\_

Landlord's name \_\_\_\_\_ Phone \_\_\_\_\_

How long did you live there? \_\_\_\_\_ Reason for moving \_\_\_\_\_

**EMPLOYMENT INFORMATION**

Present Employer \_\_\_\_\_ Phone \_\_\_\_\_

How long have you worked there? \_\_\_\_\_ Weekly Take Home Pay \$ \_\_\_\_\_

Spouse/roommate's employer \_\_\_\_\_ Phone \_\_\_\_\_

How long have you worked there? \_\_\_\_\_ Weekly Take Home Pay \$ \_\_\_\_\_

List source and amount of any additional income received (Welfare, SSI, pensions, child support, additional jobs, etc.) \_\_\_\_\_

Automobile \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag # \_\_\_\_\_

Automobile \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag # \_\_\_\_\_

In case of personal emergency notify: \_\_\_\_\_ Phone \_\_\_\_\_

Relationship \_\_\_\_\_ Address \_\_\_\_\_

"I hereby authorize City Limits Realty to obtain a consumer report for rental purposes, and any other information it deems necessary, for the purpose of evaluation my application for rental. I understand that such information may include, but is not limited to, credit history, civil and criminal information, records of arrest, rental history, employment/salary details, vehicle records, licensing records, and/or any other necessary information. I hereby expressly release City Limits Realty, and any procurer or furnisher of information, from any liability whatsoever in the use, procurement, or furnishing of such information, and understand that my application information may be provided to various local, state and/or federal agencies, including without limitation, various law enforcement agencies."

Applicant's Signature \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

- When you submit your application, you must also supply us with the following information IN WRITING.
1. The last 2 rent receipts from where you live now. If you live with someone else, bring in their last 2 receipts.
  2. Verification of all income received in the household.
  3. Harrisburg: \$10 cash application fee for each adult applying.  
 Lancaster: \$25 application fee, plus \$5 for each additional adult applying.
  4. Photo I.D. and Social Security Card for each adult applying.